

## **ETD General Membership Meeting Minutes January 26, 2006**

The General Membership Business Meeting of the ETD was called to order at 8:00 AM on January 26, 2006 by Ron Rockland, Chair of ETD

John McDonough moved to accept the minutes of the June 14, 2005. The motion was seconded by Gary Crossman and approved unanimously.

### **OFFICER and ETD COMMITTEE REPORTS:**

**Treasurer's Report:** Ron Rockland presented the Treasurer's Report for Tim Ziegler as of January 23, 2006. The ETD Operating Account (#FO24) has a balance of \$0.00. Gary Crossman, PIC II Chair, indicated that the allocation for this year has since been deposited and the balance is now \$1500.00. The ETD BASS Account (#FB24) has a balance of \$20,768.54. . This will go down since ETD will be paying ASEE \$10,000 for its share of the McGraw Award Endowment. The \$7,970 CIEC distribution listed in the Treasurer's Report represents the ETD share from the last four CIEC Conferences that was paid as a lump sum. Gary Crossman moved to accept the Treasurer's report and John McDonough seconded. The motion carried unanimously.

**Program Chair 2006:** Hal Broberg reported on the upcoming Annual Conference. Thirty four sessions were approved by the ASEE Board. A total of 264 abstracts were submitted with 259 accepted. Of these 188 resulted in draft papers. Scott Dunning is in charge of reviewers. Scott still needs reviewers for the 2006 Annual Conference.

**ETD Webmaster:** Ken Rennels updated the members on the status of the ETD Website. The URL is: <http://www.engtech.org> and is in place. He plans on updating the current software to support the Website to make it more user friendly. A link will be made to the Newsletter.

**ETD Newsletter:** John Williams reported that the electronic Newsletter is a work in progress. A web page is being created by John that will be linked to the ETD page. The link is: [http://web.alfredstate.edu/williajc/etdenews\\_welcome.htm](http://web.alfredstate.edu/williajc/etdenews_welcome.htm)

**ETD Strategic Plan:** Abi Aghayere noted that we have a couple of action items without champions and some champions without action items. He requested members review the site, volunteer and supply input.

**Section Reports:** Jerry Trapper reported 8 of 12 Sections sent information about section activities at this time. He is still having problems getting input. He will request a sentence or two from the sections and include a URL pointing the viewers to the individual schools. The plan is to have the links posted on the Newsletter site.

**ETC Report:** Pat Fox described the organization of ETC and solicited comments and input that the members want to bring to the attention of the Board.

**2006 CIEC:** Ron Rockland commended Ken Rennels and Tim Brower for their efforts to in planning the “two” CIEC conferences, New Orleans and San Antonio. Tim Brower indicated that of the 86 abstracts ETD 61 peer-reviewed papers have been selected for presentation and there will be 15 presentations without papers at a total 21 sessions including 2 workshops and 2 panels.

**2007 CIEC:** Keith Johnson solicited volunteers for moderators and reviewers for the 2007 CIEC Conference in Palm Springs, CA. Volunteers can contact him at: [johnsonk@etsu.edu](mailto:johnsonk@etsu.edu)

**TAC of ABET:** Ron Rockland reported for Tony Brizendine that 120 programs were visited at 43 institutions during the 2005 – 2006 visit cycle. This is the second year that all used new TC2K criteria. TAC reviewed Interim Reports for 25 institutions representing 63.

The NSF funded TEI initiative has completed 12 workshops over the last three years. Over 660 faculty members from 353 institutions (215 2-yr and 138 4-yr schools) attended them. “Assessing Success in Technology Education: A Capstone Conference for the TEI Community”, will be held February 16-18, 2006 in Washington, D.C.

Tony Brizendine will be Chair of TAC/ABET, replacing Joe Tamashasky in July 2006.

At least two TAC/ABET workshops will be held at the Annual ASEE Conference in June 2006, One for PEVs and one for Institutions.

At its October 2005 meeting the Board of Directors unanimously approved a “Program Evaluators Competency Model” that embodies the knowledge, skills and attitudes exhibited by an effective program evaluator.

The 2005-2006 President Elect of ABET is William S. Clark, P.E. New members of the ABET Board of Directors include Beverly W. Withiam, Frank A. Gourley, Jr., and Arnold M. Peskin.

**JET:** Niaz Latif reported that the Special issue for the Fall has a new look thanks to copy editor Susie Sarapin. Thanks also were given to Al McHenry for a guest editorial. The Spring issue should be out on time JET printed 1300 copies for the Fall issue. JET will request support from ETD for 40% of the production cost as in previous years.

**PIC II:** Gary Crossman announced that we will have 34 sessions at the Annual meeting The PIC Chairs are responsible for allocating sessions. Chicago will be

expensive and it was suggested that meal meetings be replaced with meetings only. The ASEE Board meets at both the CIEC & ASEE Conferences. This time they came in early to do long range planning. Gary and Pat Fox are ETD's avenues to the Board. Pat Fox described the "Rising above the Gathering Storm" report. She indicated that there is a 12 page summary of the 500 page document available. ASEE Long Range Planning Committee will be using this document in its long range planning effort.

**ETD Listserv:** Ron Rockland discussed the Listserv Members. There are 3646 total members. There are 2459 at 302 four-year colleges, 971 members at 355 two-year colleges and 216 members at 187 organizations, corporations and government. He also passed out the population by state and country. Ron indicated that he would coordinate with Dwight Wardell to solicit new members.

**Elections:** Carol Richardson reported that the electronic election for the division officers will be conducted in February.

**2007 ETLI/ Tau Alpha Pi:** Bob Herrick reported for Jack Waintraub. ETLI will be held in Salt Lake City on October 7-9, 2006 and hosted by Weber State. The conference will be co-hosted by Salt Lake CC, Utah Valley State College and Brigham Young University. He is working with Barry Lunt to promote Tau Alpha Pi. He is working on funding to support student participation.

Carol Richardson moved to adjourn and Tom Hall seconded and the motion passed unanimously. The meeting was adjourned at 9:00 AM

Respectfully submitted,

Edward G. Tezak  
Secretary  
Engineering Technology Division