

## **ETD Business Meeting Minutes June 26, 2007**

The Business Meeting of the ETD was called to order at 12:30 PM on June 26, 2007 by Ron Rockland, Chair of ETD. Copies of the Agenda and listserv were provided. Minutes of the last meeting were projected on the screen for review and approval.

Mark Pagano moved to accept the ETD Business Meeting Minutes of February 8, 2007. The motion was seconded by Carol Richardson and approved unanimously.

### **New Business:**

### **OFFICER and ETD COMMITTEE REPORTS:**

**Treasurer's Report:** Tim Ziegler gave the Treasurer's Report as of June 24, 2007. The ETD Operating Account (#FO24) has a balance of \$796.16. The ETD BASS Account (#FB24) has a balance of \$26,562.90. ETD will get about \$7,476 from the 2007 CIEC disbursement. Warren Hill moved to accept the Treasurer's report and seconded by John Blake. The motion carried unanimously.

**Program Chair 2007:** Scott Dunning reported on the 2007 Annual Conference. A total of 204 abstracts were submitted with 197 accepted. Of these 157 resulted in draft papers. Thirty three sessions were approved by ASEE. This is one less than 2006 and three less than the record number of 36 in 2004. The 2004 final count was 182, 2005 was 167 and 2006 was 184. There will be an invited speaker session with an extra level of peer review. Tim Brower will be the Program Chair and Tim Ziegler will be the Assistant Program Chair for Pittsburgh in 2008.

**ETD Newsletter/ETD Webmaster:** Jay Porter reported that the ETD Website (<http://www.engtech.org>) has been on line since the Spring of 2007. The new site has been restructured to make things easier to find. Old links have been removed or updated. He requested suggestions for a better graphic/logo that is representative of ETD. He is looking for suggestions for new content. He is looking to starting a biannual newsletter on the site.

**ETD Listserv:** Walt Buchanan reported on the Listserv Members. There are 3785 total members. There are 2570 at 313 four-year colleges, 980 members at 355 two-year colleges and 235 members at 197 organizations, corporations and government. There are 125 subscribers with non-institutional email addresses. State & country listed also.

### **Awards for Outgoing Officers and Elections:**

Abi Aghayere - Outgoing Member-at-Large and Strategic Plan

Keith Johnson -Outgoing Program Chair CIEC 2007

- Incoming Member-at-Large Member-at-Large,

Tim Ziegler - Outgoing Treasurer – Incoming Assistant Vice-Chair for Programs

Scott Dunning – Outgoing Vice Chair Programs – Incoming Division Chair  
Ron Rockland – Outgoing ETD Division Chair  
Ken Rennels – Incoming Treasurer

**Section Reports:** Jerry Tapper reported 9 of 12 Sections sent information about section activities at this time. He sent out numerous requests on the Listserv. As agreed upon at the last meeting the format for input was reduced. He needs ideas for how to make it beneficial to submit information.

**ETD Strategic Plan:** Abi Aghayere reported on the six most important goals for ETD. The June 2006 Report is posted on the ETD Website (<http://www.engtech.org>). Give your feedback to Keith Johnson.

### **OTHER REPORTS:**

**ETC Report:** Walt Buchannan reported that Pat Fox was elected Vice President for Public Affairs and First Vice President of ASEE and Carol Richardson was elected as PIC II Chair and Vice President for PICs. The ASEE Board decided that Boston, Toronto or Atlanta may be the ASEE convention site in 2013. A survey of the membership for their preference will be forthcoming.

**2007 CIEC:** Keith Johnson indicated that of the 73 abstracts submitted, 46 papers and 3 presentations (without papers) were selected for 10 sessions. Two abstracts were rejected and 7 withdrawn.

**2008 CIEC:** Mike Dyrenfurth reported plans for CIEC in New Orleans in 2008. The hotel is small and there is a lack of rooms. There will be fewer total sessions. The French Quarter is cleaner than ever before. There are 35 papers beginning the review process. The CIEC Team has designed a brochure to promote CIEC in New Orleans. Reconstruction will be addressed in the program. See brochure. A CIEC Boat Ride is proposed for all divisions.

**TAC of ABET:** Tony Brizendine, Walt Buchannan and Warren Hill are on the Executive Committee. Modifications for a-k for 2-year schools are being proposed. A paper on proposals for changes to criteria will be presented tomorrow at 2. Questions and comments should be addressed to these three individuals.

**ETLI:** Tony Brizendine announced that the ETLI will occur Friday – Monday, 5-8 October 2007, starting with the Dean's and Administrator's Roundtable. Engineering Technology graduates from short, mid and long range graduation dates will be part of the program. There will be an outing Monday. The Leadership Academy will be described. It is a unique academic enhancement program for credit.

**Tau Alpha Pi:** Bob Herrick reported that there are 72 active chapters and 27 inactive. There is one application for a new chapter and there are four potential chapters. Bob encouraged faculty to check into inactive chapters and

try to revitalize them. A national student conference was held in conjunction with the ETLI Conference and was a success two years ago. Last year only six students came. He asked faculty to try to come up with some other national activity that would encourage participation.

**JET:** Niaz Latif reported on Jet. Cost of publication was \$9,658.86. There are 230 subscribers other than ETD members. Advertisements totaled \$19,560.00. Net balance (Cash balance + Receivables – Payables) is \$4,578.82. Bass Account balance is \$44,455.47. Walt Buchanan said increased advertising rates are going into effect but current rates would apply if submissions are received before the increase date. Sohail Anwar is taking over as Editor.

**PIC II:** Gary Crossman reported that the number of ETD sessions is at a max. ETD is the only Division with 3 sessions per time slots. He suggested submitting papers to another division session so that we can get more papers presented without requiring more sessions. We have 714 members. ERM and NEE Divisions may be appropriate divisions for submit papers.

### **New Business:**

**BY-Laws:** Ron Rockland discussed the need to adopt changes to the ETD By-Laws required by ASEE as well as corrections to the title of Vice Chair for Newsletter and to change the method of election voting from mail ballot to email. The last revision was in 1995 they are supposed to be reviewed every 10 years. It was suggested the date be included in the revised By-Laws. He projected the changes to the By-Laws on the screen. Scott Dunning moved to accept the changes and Warren Hill seconded and the motion was unanimously approved.

John Mativo indicated that a survey will be distributed to give members of the divisions the opportunity to express their opinions on what engineering technology means. ERM, K-12, and ETD membership will be surveyed. A copy of the survey was distributed.

Bob English indicated that the new ETD ASEE Fellows should be recognized. They include: Ashok Agrawal, Pat Fox, Bob Mott and Mike O'Hair.

The meeting was adjourned at 1:40 PM.

Respectfully submitted,

Edward G. Tezak  
Secretary  
Engineering Technology Division