

## **ETD Business Meeting Minutes February 4, 2009**

The Business Meeting of the ETD was called to order at 12:30 PM on February 4, 2009 by Ron Rockland, Past Chair of ETD.

Gary Crossman moved to accept the ETD Business Meeting Minutes of June 24, 2008. The motion was seconded by Ken Rennels and approved unanimously.

### **New Business:**

#### **OFFICER and ETD COMMITTEE REPORTS:**

**Treasurer's Report:** Ken Rennels gave the Treasurer's Report as of February 2, 2009. The ETD Operating Account (#FO24) has a balance of \$1010.00. The ETD BASS Account (#FB24) has a balance of \$30,610.71. We owe one more payment of about \$3,000 then the ETD obligation will be over. We lost \$49 at 2008 CIEC. It looks as if we will also lose money again this year. ETD can live on the dues. However, ETD cannot depend on CIEC reimbursement as in the past. Pete Pawlik moved to accept the Treasurer's report and Ken Rennels seconded. The motion carried unanimously at the breakfast meeting on Wednesday.

**Program Chair 2009:** Ed Tezak reported for Tim Zeigler on the 2009 Annual Conference. A total of 181 abstracts were submitted, 9 rejected, 11 reassigned and 10 abstracts/draft papers withdrawn. Thirty three technical sessions were approved by ASEE plus a poster session along with 11 others (meetings, meals, etc). Thirty paper sessions are projected. There were 60 moderators/co-moderators assigned to Paper sessions and 11 to others. Draft papers are due to be submitted February 6, 2009.

**ETD Newsletter/ETD Webmaster:** Jay Porter was not in attendance but submitted his report. Ed Tezak reported for him. The ETD Website (<http://www.engtech.org>) has undergone a major overhaul. Through ET feedback (especially Frank Gourley) the new format has been updated. A newsletter with articles from ETD and affiliate associations has been added and put on line in January. A new JET website was created and tested and is on line and functional.

**ETD Listserv:** Ron Rockland reported for Walt Buchanan on the Listserv Members. There are 3915 total members. There are 2645 at 344 four-year colleges, 997 members at 350 two-year colleges and 273 members at 238 organizations, corporations and government. There are 166 subscribers with non-institutional email addresses.

**Elections:** Ron Rockland's election report stated that the electronic election for the division officers resulted in the following:

Chair	John Williams
Assistant Vice-Chair, Programs	Omer Farook
Treasurer	Kenneth E. Rennels
Member at Large	Michael Dyrenfurth

He noted that the Executive Committee intends to place the position for Assistant Conference Chair for CIEC on the Fall ballot.

**Section Reports:** Marilyn Dyrud reported 3 of 12 Sections sent information about section activities at this time. She sent out three email requests and one post to the ETD Listserv. She is looking for ideas for generating more of a response.

**ETD Strategic Plan:** Ed Tezak reported that Keith Johnson feels that there might be the need to revise the plan.

#### **OTHER REPORTS:**

**PIC II Chair:** Carol Richardson reported that the PIC Meeting has been changed from before to after the conference. She indicated that feedback from the meeting will be posted on the ETD web site.

**ETC Report:** Ron Land reported that the theme for ETLI will be "ET 2020" and it will be at Penn State on the 24<sup>th</sup> of October. Tom Hall announced that the continuation of the CIP/ETD Forum: "Industry and Engineering Technology Partnering to Provide Engineering Talent for the Future" will be at 2 PM. The discussion is to ID critical issues. The plan is that ETLI will extend this discussion as the theme as Deans' and industry representatives will be invited to participate in the discussion. There was a suggestion that 2-year schools will be invited.

**2009 CIEC:** Janet Dong recommended attendance at the ET in the Sunshine State following lunch and Hospitality session at 6 PM. There are 28 ETD papers in 9 sessions scheduled this year. Last year we had 16 sessions. One workshop is scheduled, one panel discussion and one forum with CIP. Mark Pagano recommended that Janet be commended for the fine work she did this year.

**TAC of ABET:** Carol Richardson reported that "Harmonization" is coming and is two years out. Different requirements for community colleges are being considered.

**Tau Alpha Pi:** John Stratton reported that there are 105 active chapters.

**JET:** Tom Hall reported for Sohail Anwar, JET Editor, that 1125 copies of the Fall 08 issue were printed. Now JET has increased manuscripts from 4 to 5 per issue. They have a 40% acceptance rate. Based on ET feedback the ET Bibliography will shift from the JET to the ETD website with a link to JET. This will allow five manuscripts to be published instead of three when the bibliography is included. The bibliography will be available through a link on the ETD Website.

**New Business:**

Neal Witmer, Purdue-West Lafayette, indicated new searches are on-going for a tenured full professor and a number of other positions. They are also looking for a post-doc to help in obtaining external funding. See their website for detailed descriptions.

Steve Wendell announced a summit on manufacturing education to be held in conjunction with the ASEE Conference 18-19 June, at the University of Texas-Austin.

There was a suggestion to contact all members of ASEE to encourage them to join ETD.

Tom Hall moved to adjourn and Ron Land seconded and the meeting was adjourned at 13:39 PM.

Respectfully submitted,

Edward G. Tezak  
Secretary  
Engineering Technology Division