

ETD Executive Committee Meeting Minutes January 23, 2006

The Executive Committee Meeting of the ETD was called to order at 2:04 PM on January 23, 2005 by Ron Rockland, Chair of ETD. Copies of most of the reports of the ETD officers and committee chairs were provided. Attendees were Ron Rockland, Chair of ETD, Ed Tezak, ETD Secretary, Carlos Ortiz (for Tim Zeigler), Treasurer, Hal Broberg, Vice Chair Programs, Scott Dunning, Assistant, Vice Chair for Programs, John Williams, Vice Chair for Information, Ken Rennels, ETD Webmaster and overall 2006 CIEC Chair, Walt Buchanan, PIC II Chair, Carol Richardson, Past Division Chair, Pat Fox Chair ETC, Jerry Tapper, Section Reports, Tim Brower, 2006 CIEC ETD Chair, Robert Herrick, Tau Alpha Pi Interim ETLI, Abi Aghayere, At-large Mini-Grants and Strategic Planning, and Frank Huband, ASEE Executive Director. Frank left after the ASEE 2006 discussion. Frank Gourley, Ashok Agrawal and Keith Johnson were observers

Scott Dunning moved to accept the ETD Executive Committee Meeting Minutes of June 12, 2005. The motion was seconded by Jerry Tapper and approved unanimously.

New Business:

OFFICER and ETD COMMITTEE REPORTS:

Treasurer's Report: Carlos Ortiz presented the Treasurer's Report for Tim Ziegler as of January 23, 2006. The ETD Operating Account (#FO24) has a balance of \$0.00. The ETD BASS Account (#FB24) has a balance of \$20,768.54. There is no record of the \$5,000 that was to be paid to ASEE. Action is to have \$10,000 transferred to ASEE. There was a question of the \$800 from the proceeds of book sales. Carol Richardson suggested a conference call between Tim Ziegler, Tim Brower, Carol Richardson and Tony Brezindine to close the loop. Carol Richardson moved to accept the Treasurer's report and John Williams seconded. The motion carried unanimously.

Program Chair 2006: Hal Broberg and Scott Dunning reported on the upcoming Annual Conference. Thirty five sessions were approved by ASEE. A total of 264 abstracts were submitted with 259 accepted. Of these 186 resulted in draft papers. Due to the cost no luncheon meals were scheduled. It was suggested that folks eat on their own or bring their own food for the various noon time events. Frank Huband indicated the prices in Hawaii will be about the same as Chicago but prices at the Pittsburg conference should be back to normal. Pat Fox suggested a topic for the Rap Session "The Rising Storm". It will be the theme of the 2007 Annual Conference. Scott Dunning still needs reviewers.

ETD Newsletter: John Williams reported that the electronic Newsletter is a work in progress. A web page is being created by John that will be linked to the ETD page. The link is: http://web.alfredstate.edu/williajc/etdenews_welcome.htm John will send out the link. Ron Rockland suggested that the location of the

Newsletter should possibly be located on the ETD Website because the coordinator is subject to change every two years. Hal Broberg suggested that a quarterly notice be sent over the listserv that new information has been posted.

ETD Webmaster: Ken Rennels updated the Executive Committee on the status of the ETD Website. The new URL is: <http://www.engtech.org> and is in place. He plans on updating the current software to support the Website to make it user friendly.

ETD Listserv: Walt Buchanan discussed the Listserv Members. There are 3646 total members. There are 2459 at 302 four-year colleges, 971 members at 355 two-year colleges and 216 members at 187 organizations, corporations and government. He also passed out the population by state and country. Ron indicated that he would coordinate with Dwight to solicit new members.

Elections: Carol Richardson reported that the electronic election for the division officers will be solicited in February.

Section Reports: Jerry Trapper reported 8 of 12 Sections sent information about section activities at this time. He is still having problems getting input. It was suggested that Jerry send out a query every two months for input and include what has been submitted the past two months to prime the pump.

ETD Strategic Plan:

Ron Rockland handed out copies of the Strategic Plan. Abi noted that we have a couple of items without champions and items and some champions without action items. Ron indicated that we may be spreading ourselves too thin and that perhaps we should concentrate on a few. Abi will send out the list to the Board and develop a prioritized list.

OTHER REPORTS:

ETC Report: Pat Fox again mentioned the Rising Storm. There is a proposal to create a new National Award sponsored by the four councils for Excellence in Collaboration between Industry and Engineering Education to be named for Isadore Davis. This will provide the vehicle for the four councils Corporate Membership Council, Engineering Deans Council, Engineering Technology Council and Engineering Research Council to work together.

2007 CIEC/ Tau Alpha Pi:

ETLI will be held in Salt Lake City on October 7-9, 2006. The conference will be co-hosted by Salt Lake CC, Utah Valley State College and Brigham Young University. Tau Alpha Pi leadership is looking for volunteers from the various Zones.

2006 CIEC:

Tim Brower indicated that of the 86 abstracts ETD 61 peer-reviewed papers have been selected for presentation and there will be 15 presentations without papers at a total 21 sessions including 2 workshops and 2 panels. There are 105 individuals registered as affiliated with ETD versus 104 registered last year. However, only 93 are involved in the ETD sessions. As has been the policy, papers are pulled from publication if the presenter does not show up.

The scheduled time for the meeting expired at 3:30 PM. Ron Rockland indicated he will electronically follow up with the agenda items that were not covered.

Respectfully submitted,

Edward G. Tezak
Secretary
Engineering Technology Division

TAC of ABET: Tony Brizendine reported that 120 programs were visited at 43 institutions during the 2005 – 2006 visit cycle. This is the second year that all used new TC2K criteria. TAC reviewed Interim Reports for 25 institutions representing 63.

The NSF funded TEI initiative has completed 12 workshops over the last three years. Over 660 faculty members from 353 institutions (215 2-yr and 138 4-yr schools) attended them. “Assessing Success in Technology Education: A Capstone Conference for the TEI Community”, will be held February 16-18, 2006 in Washington, D.C.

Tony Brezindine will be Chair of TAC/ABET, replacing Joe Tamashasky in July 2006.

At least two TAC/ABET workshops will be held at the Annual ASEE Conference in June 2006, One for PEVs and one for Institutions.

At its October 2005 meeting the Board of Directors unanimously approved a “Program Evaluators Competency Model” that embodies the knowledge, skills and attitudes exhibited by an effective program evaluator.

The 2005-2006 President Elect of ABET is William S. Clark, P.E. New members of the ABET Board of Directors include Beverly W. Withiam, Frank A. Gourley, Jr., and Arnold M. Peskin.